

Mayer High School

2018-2019

Parent/Student Handbook

Home of the



Wildcats

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*THIS HANDBOOK IS SUBJECT TO CHANGE AT ANY TIME WITHOUT PRIOR NOTICE.

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General Information

Mayer High School is committed to providing your child with the best possible educational experiences. We take great pride in the accomplishments of our students and are grateful for your continued support of our efforts to provide a safe and orderly school environment. We recognize that it is the joint efforts of the students, parents, faculty/staff and the community as a whole that ensure our students' success. There is no possible way to have a rule in place for every situation. Our primary objective is to make sure that our school is a safe and positive environment for our students. We encourage you as parents and guardians to read the student/parent handbook and set forth expectations for your child/ren to follow. If a situation should occur, be aware that certain applicable consequences could follow. If there are points of concern, please discuss them first with the teacher, then principal and then the superintendent, if necessary.

MAYER HIGH SCHOOL MISSION STATEMENT

Mayer High School strives to meet the educational needs of all students in a safe and positive environment.

IMPORTANT DATES 2018-2019

August 13th School Starts
September 3rd No School, Labor Day
September 19th Half Day of School, Teacher In-service
October 9th 1st Quarter Ends
October 10th & 11th No School, Fall Break

October 31st Half Day of School, Teacher In-service
November 21st & 22nd No School Thanksgiving Break
December 19th & 20th Half Days of School, Final Exams
December 20th 2nd Quarter/1st Semester Ends
December 24th – January 6th No School, Winter Break

January 21st No School, Martin Luther King Day
January 30th Half Day of School, Teacher In-service
February 18th No School, Presidents Day
March 7th 3rd Quarter Ends
March 11th-14th No School, Spring Break

April 3rd Half Day, Teacher In-service
May 22nd & 23rd Half Days, Final Exams
May 22nd 4th Quarter/2nd Semester Ends
May 23rd Graduation

POLICIES, PROCEDURES, AND RULES

The policies, procedures and rules of the Mayer Unified School District No. 43 as they appear in the District Policy Manual and the Student/Parent Handbook will apply and are in effect for all students (9-12) from the time a student arrives at school (as defined below), until the student leaves school (as defined below), and/or any period of time when the student travels as a representative or at the expense of the school district in any capacity and at all school sponsored activities.

Students will have arrived at school when:

1. They board a Mayer Unified School bus. Best behavior is expected of all students.
2. They arrive by car onto the school parking lot.
3. They walk onto the school grounds at the south side of the gym or at the extreme west end of the baseball field, or the east side of the Agriculture buildings where the fence starts.

Students leave school when:

1. They leave the designated bus loading site at the end of the school day.
2. They leave by car from the school parking lot.
3. They walk off school property.

EMERGENCY SCHOOL CLOSURE

In the event of severe, inclement weather or mechanical breakdown, the school may be closed or the starting time may be delayed by 2 hours. The same conditions may also necessitate early dismissal. In the event of these conditions we will send out an automated phone call message. Also, these conditions will be announced over the following radio stations:

KAHM Radio	102.1 FM	KQNA Radio	1130 AM
KVRD Radio	105.7 FM	KZGL Radio	95.9 FM
KNOT Radio	99.1 FM	KKLD Radio	1450 AM
KYCA Radio	1490 AM	KPPV Radio	106.7 FM

SCHOOL BOARD MEETINGS

School board meetings are the 2nd Wednesday of each month, at 6:00 PM, in the high school library. Meetings are open to the public and you are encouraged to attend.

BREAKFAST & LUNCH PROGRAM

Through cooperation of the Arizona Department of Education, Mayer Unified School District offers both a breakfast and lunch program.

Costs are:

Breakfast-\$2.00 for adults, \$1.50 for students, \$.30 for reduced, \$.25 for extra juice or extra milk.

Lunch: \$2.60 for adults, \$2.55 for students, \$.40 for reduced, \$.25 for extra juice or extra milk.

FREE AND REDUCED-PRICED MEALS ARE AVAILABLE TO PUPILS WHO QUALIFY. APPLICATION FORMS ARE AVAILABLE IN THE MAIN OFFICE.

If your account balance is past due, your child may charge one meal. After that, your child will receive a peanut butter and jelly sandwich and a small carton of milk, until there is a positive balance on the account.

BUSSES/SCHOOL TRANSPORTATION

The schools transportation policies and procedures are designed to support safe transportation. Rules of conduct necessitate consequences for failure to comply. It is also understood that transportation to and from school is the parents responsibility and not the school districts. (A.R.S. 15-342) Our school district offers transportation from established bus stops for students that attend Mayer High School and it is a PRIVILEGE that can be denied, if an individual chooses to be disruptive or puts the safety of others at risk in any way. Parents are reminded that students need to be at their bus stop five (5) minutes before the scheduled time the bus is to arrive. The transportation department strongly discourages students from riding different busses or making changes in designated stops. To request a change in bus or stop, a written request must be turned into the school, at least one day prior to the requested change. Telephone requests for bus changes are highly discouraged as we have no way to identify the caller.

LOSS OR DAMAGE TO SCHOOL PROPERTY

The parents or guardians of students who lose or damage school property will be charged for the cost of replacement. If this offense is not taken care of by the parent or student, the Principal may notify the District Office or Yavapai County Sherriff's Office for action.

BELL SCHEDULE

1st Period: 7:30-8:35

2nd Period: 8:39-9:40

3rd Period: 9:44-10:45

4th Period: 10:49-11:50

LUNCH: 11:50-12:20

6th Period: 12:24-1:25

7th Period: 1:29-2:30

Office Procedures

SCHOOL HOURS

School is in session Monday through Thursday from 7:30 AM to 2:30 PM. If you would like to meet with a teacher it is recommended that you make an appointment with them. To do so you may call the front office or email the teacher. Please visit mayerschools.org to reach a teacher via email. Students may stay after school to receive extra help from teachers, to serve after school detention (ASD), or to participate in extra-curricular activities. An activity bus is provided for students participating in these activities. **All other students must leave campus immediately after the last bell rings. Loitering on campus is not permitted.**

OFFICE HOURS

The office is open from 7:00 AM to 4:00 PM, Monday through Thursday. It is recommended that you schedule an appointment if you would like to meet with the principal.

VISITORS

According to Arizona State law, all visitors must report to the front office and register. It is important for office staff to identify who is on campus at all times for the safety and protection of staff and students. Parents, board members and guest speakers are welcome to visit Mayer High School. Visitor passes will only be issued to any other family member, friend, or community member with a 24 hour notice and approval (in an effort to limit disruptions to the educational process). District Policy KI-R

ENROLLMENT & WITHDRAWAL FROM SCHOOL

In order to successfully enroll your child in school please bring the following items:

Birth Certificate, shot records, transcript, withdrawal grades, and proof of residency.

No student will be permitted to withdraw from school unless the student is of legal age (18), without parent/legal guardian's consent. In order to withdraw please come into the school, or call. We are able to withdraw your child from school over the phone. If you know you will not be returning to Mayer High School please let the office know ASAP. This allows us to gather the information you will need to enroll in another school.

MEDICATIONS/NURSE

All prescription and non-prescription medications must be turned into the front office. The office will only administer medications in their original prescription bottle with directions clearly printed on the label. You must also fill out an "administering medicine to students" form. You may obtain this form from the front office. Students are not to carry prescription and non-prescription medications on their person for any reason (other than an inhaler). Diabetic students need to come to the front office to check blood sugar levels, administer insulin, etc. All used items need to be disposed of properly in hazmat containers. If you have any questions please feel free to call the office. Mayer High School does not have a nurse on campus, therefore our ability to handle emergency situations is very limited. If we feel that your child is in serious danger EMS will be called. We are not responsible for payment for transportation or medical costs incurred.

SCHOOL INSURANCE

The district does not carry insurance for student medical or dental costs if a student is injured during school activities. Parents are responsible for their children's insurance. Mayer High School makes available, "school time" insurance for those families who wish to purchase a health policy. Information about this insurance will be sent home with students during the first week of school. We have had excellent experience in the past with these carriers. Please note: the School and District cannot provide insurance. Only the parent can insure a student. We strongly encourage you to take advantage of these inexpensive and worthwhile programs.

SPORTS INSURANCE

All students who wish to participate in sports are required to show proof of insurance before they can participate. For those who wish to purchase school insurance, information will be sent home at the beginning of each school year and will be available in the school office. Parents may purchase school insurance coverage at any time. If parents have personal insurance, their insurance is PRIMARY and the school's coverage is SECONDARY. Parents need to be aware that the company handling the school insurance, as most insurance companies, pays only reasonable and customary charges, and the insurance company sets these rates.

LEAVING CLASS OR SCHOOL

No student will be dismissed during class without a pass from the teacher.

If a student becomes ill after arriving at school, the office staff will determine if the student needs to go home.

Students leaving the building must check out through the office, unless they are seniors with early release or late start.

No student under 18 years of age will be permitted to leave campus without first obtaining parental/guardian permission, as well as, notifying and receiving permission from the attendance office.

No student will be permitted to walk home unless they live within a mile of school property. A student is not allowed to walk home on the highway, even with parental permission. If the child is to leave someone must pick them up from the school.

Students 18 years of age must see the principal before checking themselves out; once they leave campus they are not allowed to return, without prior authorization from the administration.

Any student who leaves school without parental and/or school permission is considered truant which is an unexcused absence and is subject to suspension.

Per board policy there is no open campus during lunch, regardless of age. If a student is checked out at lunch they may not be allowed to return to school (depending on the circumstances). Students should not bring food back from local fast food establishments to other students without administrative permission.

STUDENT PARKING

Students driving and parking on campus is a privilege, not a right. Parking improperly or driving recklessly can result in a ticket and loss of driving privileges. Students that choose to drive to school must submit to the office, a valid copy of their driver's license, proof of insurance, and provide the license plate number to the vehicle/s they will be driving. Instructional driving permits are not acceptable! Students will be issued a parking space and a pass to display in their vehicle during school hours. There is a \$20.00 fee to purchase your parking permit. All paperwork must be properly filled out and on file in the front office and the fee paid before you can park on campus.

LOCKERS

All book and physical education (P.E.) lockers are for the convenience of students and for the protection of their property. Students should not share locker combinations. Lockers remain the property of the district and are subject to the control and supervision by the district according to district Policy. Refer to District Search Policy JIHA. Contents of lockers following a withdrawal or last day of school may be disposed of

within 48 hours. **The school assumes no responsibility for theft from lockers.**

NOTIFICATION OF CUSTODY ISSUES

Parents you must notify the school of any custody issues concerning your child/ren. This will help to ensure your child's safety as well as eliminate any problems that might arise because of such issues. The school must have, in their possession, a copy of any legal paperwork concerning custody issues and your child.

Academic Information

GRADUATION REQUIREMENTS

The following are minimum requirements for a **general diploma** from Mayer High School:

English	4 Credits
Math	4 Credits
Science	3 Credits
Health	.5 Credit
World History	1 Credit
US History	1 Credit
Civics	.5 Credit
Economics	.5 Credit
Fine Arts/ CTE	1 Credit
Physical Education	1 Credit
Electives	5.5 Credits

TOTAL 22 CREDITS

The following are minimum requirements for an **honors diploma** from Mayer High School (University Track)

English	4 Credits
Math	4 Credits
Science	3 Credits
Health	.5 Credit
World History	1 Credit
US History	1 Credit
Civics	.5 Credit
Economics	.5 Credit
Fine Arts/ CTE	1 Credit
Physical Education	1 Credit
Foreign Language	2 Credits
Electives	5.5 Credits

TOTAL 24 CREDITS

In order to obtain an honors diploma you must maintain a GPA of 3.0 or higher for the first 7 semesters of high school. You are also required to take the ACT or SAT college entrance exam. One year of math needs to be advanced level i.e. pre-calculus. All science credits must be in a laboratory science class.

THE GRAND CANYON DIPLOMA

In order to qualify for a Grand Canyon Diploma, students must meet college and career qualification scores in all core content areas on a series of end-of-course exams. These exams are typically taken during the first 2-3 years of high school.

Students that satisfy all the criteria for a Grand Canyon Diploma are exempt from the minimum course of study requirements and AIMS test score requirements for a traditional high school diploma as outlined above. *If you would like more detailed information about the Grand Canyon Diploma, including the complete requirements, please contact the [Center for the Future of Arizona](#)*

CLASS LOAD

All students, except graduating seniors, are required to enroll in six classes. Seniors on track for graduation will be required to enroll in a minimum of five classes. Waivers must have administrative approval.

DUAL CREDIT

Yavapai College and other community colleges offer a number of classes for high school students. These classes are offered both on and off campus or on the internet. Interested students should see the guidance counselor or administration for information regarding these opportunities.

REPORT CARDS & GPA

Procedures:

1. Grade point average will be computed on a 4.0 basis.
2. Report cards will be mailed home the week following the end of the grading period.
3. Report cards show percentage grades received, cumulative credits attempted, cumulative GPA, current grading period, grade average, total absences, and tardies.

The letter grades from percentages are as follows:

90-100= A, 80-89=B, 70-79= C, 60-69= D, 0-59= F

4. Students who are in student aide positions will receive a pass or fail grade (P/F).
5. A grade of no credit (NC) will be given for excessive absences in each class.

HONOR ROLL & PRINCIPAL'S LIST

To obtain Honor Roll students will need to receive all A's and B's in classes at the semester. To obtain Principal's list students need to obtain all A's in classes at the semester.

INTERNET USE

All students/parents/teachers and staff are required to sign an **Acceptable Use Policy** (AUP) regarding the ethical usage of the Internet prior to being allowed access to the system. Every student is encouraged to make use of all the resources available in this facility.

Violation of AUP = loss of computer/internet privileges

Consequences for violation of Internet usage will include, but are not limited to, student removal from Internet as well as additional consequences depending on the severity of the infraction.

PLAGIARISM

Plagiarism is presenting work done in whole or part by someone else as if it were one's own. Dishonest practices include faking or falsification of data, cheating, or the uttering of false statements by a student regarding that work.

The penalty for plagiarism or cheating on a test, exam, final exam, essays, or other assignments shall normally be zero for the piece of work. In some circumstances cheating or plagiarism could result in a zero for the course. A student who allows work to be copied will be subject to the same penalties. This decision will be determined by the teacher and/or the administration.

MAKE-UP WORK

Make-up work for credit will be permitted for most but not all absences. However, teachers and administration reserve the right to make a final decision on each individual situation. Each teacher should specify clearly in their class syllabus their make-up guidelines and the length of time allowed for each student to complete and return the work to the teacher. It is the responsibility of the student to approach the teacher before or after class to gather this information. Students should not interrupt the teacher during class for this information! The teacher is not required to allow make up work for credit to those students who are suspended, late for class, skip class, or simply decide not to complete the assignment at the original deadline when present. Meeting deadlines is a necessary skill that students need to master in order to be successful at Mayer High School as well as in life.

ONLINE COURSES

Mayer High School strives to meet the needs of all of our students. At times we may be unable to offer a course required for post-secondary education. In this situation a student may be able to take an online course offered through our CBI program. If funds are available the school district will pay for the cost of the course. If the student fails the course, or decides not finish, the cost of the class will then be deferred to the parent or student. It is expected that the student show the responsibility to complete the course in a timely manner with an acceptable grade. Any CBI course offered, either for credit recovery or otherwise, will count towards the student's GPA.

TEXTBOOKS

All basic textbooks are loaned to students for their use during the school year. Students will be asked to pay for any books lost or damaged. Fees will not be charged on books for normal wear. If you find another student's book or any other items belonging to another student, turn the article into the office.

EXCEPTIONAL STUDENT SERVICES

It is our responsibility of the Mayer Unified School District to inform the general public within our boundaries of our responsibility to make available special education services for students with disabilities ages 3 through 21 years and how to access those services.

We are further responsible for providing a free and appropriate public education (FAPE), which includes special education and related services to children with disabilities at public expense, under public supervision and direction, and without charge to parents.

We provide a continuum of services that provide opportunities for special education students to be serviced within the Least Restrictive Environment as mandated by the Individuals with Disabilities Act (IDEA). Exceptional services include: early intervention programs, services for the disabled population, and gifted education.

CHILD FIND

It is the Mayer School District's responsibility to implement and report Child Find procedures according to state and federal regulations. Within 45 days of your child's first enrollment in the Mayer Unified School District, teachers will complete a screening form that surveys your child's strengths, weaknesses, adaptive functioning, cognitive/academic abilities, motor skills, communication, and social/emotional/behavioral skills. If there are concerns, your child will be referred to an administrator for a review of the screening, and additional steps may be taken at that time to address any issues. You will be notified that there are concerns, and will be invited to participate in future opportunities to assist in your child's success.

CHILD STUDY TEAM (CST) and RESPONSE TO INTERVENTION (RTI)

If any teacher, parent, or administrator has concerns regarding a student's progress in the following areas: adaptive functioning, cognitive/academic abilities, motor skills, communication, and social/emotional/behavioral skills; a thorough process of collaboration and interventions is implemented. It begins with the RTI process that initiates with the Grade Level Teams, and can continue to a CST process. Each of the RTI and CST steps evaluate your child's progress, develop baseline data, documents interventions and results, and utilizes work samples from the student. This information is then used to develop differentiated instruction and interventions that may benefit your child, or possibly consider a psycho-educational evaluation. Most students benefit significantly from the intervention process and a psycho-educational evaluation is not necessary. It is crucial that all steps are followed sequentially to ensure success and to prevent unnecessary evaluations.

Additional information regarding the Child Find process and RTI can be found on the Arizona Department of Education website. Questions and concerns can also be addressed by contacting the Exceptional Student Services Department at the Mayer Unified School District.

Attendance

CALLING IN AN ABSENCE

When your child is absent from school it is imperative that you call the front office to let them know ASAP. You will need to call and tell the attendance clerk the reason for the absence, please be as accurate as possible. Attendance is a factor in our state funding and excessive absences can lead to a reduction in the amount of funding received. This inhibits our ability to provide your child with adequate teaching staff and much needed classroom materials.

Attendance Codes

AA Accident/Injury	CA Chronic
CV College Visitation	PA Personal Excused
EF Flu	SA Suspended
EC Cold	UA No Excuse
ET Throat	UT Tardy
MA Dr/Dentist	AD Ed/Athletic
UP Unexcused	OB Out of Bounds
IT in School Testing	EX Excused Tardy

LOSS OF CREDIT DUE TO ATTENDANCE

Any student who has 8 or more unexcused absences in one class may lose credit for that class.

An EXCUSED ABSENCE is defined by:

- Medical documentation by a physician
- Chronic illness/504 documentation
- Funeral or bereavement
- School sponsored activity, i.e. games, field trips

Documentation for excused absences must be submitted to the attendance clerk within 10 school days of the absence. Excused absences will not count towards the loss of credit.

Being "sick" is considered UNEXCUSED unless you have medical documentation and it will count against you. Other examples of UNEXCUSED absences are: babysitting siblings, car trouble, oversleeping, family vacation, jobs. These reasons and others like them WILL count against you and may cause you to lose credit. Failure to submit documentation within 10 school days will result in an unexcused absence.

Steps to recovering credit:

Students who have between 9 and 12 absences will have the opportunity to make up a maximum of 4 unexcused absences per semester and still earn credit for each class period missed.

Once you reach 13 total absences (for any reason) for the semester, you may lose credit for the semester unless you have valid documentation!

Make up procedures:

- 8 absences = mandatory attendance committee meeting with student, parents and administrator to establish an attendance contract.
- 9 – 12 absences = student must make up 1 hour for each class period missed.
Make up hours must be arranged with the individual teacher and at the teacher's discretion.
- Students must make arrangements with teachers to make up absences within 5 school days of absence.

Loss of credit:

- More than 12 absences per semester may result in loss of credit.
- Appeals may be submitted, in writing, to the Superintendent within 10 school days after receipt of Loss of Credit notification.
- Failure to make up 9-12 absences may also result in loss of credit.

TARDIES

It is the student's responsibility to be on time to class. Students are reminded that tardies in excess of 10 minutes will be counted as an absence unless the student is occupied due to school business. Students should obtain a pass from the teacher, administrator, or staff member that caused them to be late. Each staff member is responsible for the consistent enforcement of his or her class tardy policy. If a student abuses the teacher's tardy policy, appropriate disciplinary action will be applied. Excessive tardiness may result in OUT of SCHOOL SUSPENSION; AFTER SCHOOL DETENTION and/or a TARDY CONTRACT. Teachers will identify his or her tardy policy in their course syllabus.

PRE-ARRANGED ABSENCES

Students who plan to miss class as a result of extra-curricular activities are required to obtain homework ahead of time. For all other absences it is the student's responsibility to obtain missed work and to complete the missed assignments according to the teachers individual class guidelines.

If parents want to pick up homework, they need to allow at least 24 hours for the teacher to gather and prepare the work.

COLLEGE VISIT

Graduating seniors will be granted 2 excused absence days to visit a college, trade, or technical school. Students must first obtain proper forms from the office and have them signed by their parents (or student, if 18), the high school administrator and an authorized official at the visitation site.

JOINT TECHNICAL EDUCATION DISTRICT (JTED)

Mountain Institute provides enhanced Career and Technical Education (CTE) courses for students within seven individual school districts (Western Yavapai County): Ash Fork, Bagdad, Chino Valley, Humboldt, Mayer, Prescott and Seligman. These districts have access to additional funding as part of the JTED. This funding provides students access from all districts to Career and technical Educations courses that is significantly greater than any individual district can provide. To be eligible to enroll in JTED courses students must be actively enrolled in a minimum of 5 classes with the Mayer Unified School District.

Student Conduct & Discipline

STUDENT CONDUCT

Every student has the right to a quality education. NO student has the right to disrupt or interfere with this process. Each teacher has classroom rules to ensure the best possible educational environment. Respect, common sense, and courtesy are the foundation for the educational relationship between students and teachers. In an effort to provide a uniform and clear process for handling disciplinary situations that conforms to state statutes and meets the due process guidelines, school personnel will adhere to all policies set forth by the Mayer Unified School District Governing Board and Administrative Guidelines. Any student, who performs any act which is unfavorable to the systematic operation of the school, a school sponsored activity, or any other aspect of the educational process within the district, shall be subject to disciplinary action, suspension, or expulsion as outlined in the Mayer High School Discipline Matrix. The basic code of conduct is designed to support, not smother, students. We hope it will help provide you with a school you are proud to attend and provide an atmosphere where you have the freedom to learn.

Students will not be permitted on campus during suspensions or expulsions without prior administrative permission. This includes all sporting events, dances, or any other school sponsored extracurricular activities.

Note: Student discipline is a matter entrusted to schools and their governing board's discretion. Therefore, the administration has discretion on individual cases not covered by the handbook.

PARKING LOTS

ACKNOWLEDGE CONCERNING STUDENTS USE OF STUDENT PARKING LOTS

I ACKNOWLEDGE AND UNDERSTAND THAT:

- Students are permitted to park on school premises as a privilege, not a right
- The District retains the authority to conduct routine patrols of student parking lots and inspections of the exteriors of the student automobiles on any school property.
- The District may inspect the interiors of student automobiles whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside the automobile.
- If the student fails to follow school policy and procedure related to use of vehicles, the student will lose the privilege to drive to be determined by the school administration and/or the vehicle may be towed away and stored, at the owner's expense.
- You will park at your own risk. Mayer High School is not responsible for vehicular damage, theft, or loss of property.

MAYER HIGH SCHOOL DRESS CODE

The responsibility of determining student appearance starts with the student and parent/guardian. However, school authorities have an obligation to ensure that standards of decency, health, safety, and a positive learning environment are maintained. Acceptable clothing for school may be different than clothing worn in other environments. The final determination of appropriate school attire resides with the administration.

- Clothing with obscene words, slogans, double meanings, sexual content, acts of violence and alcohol ads are not allowed.
- Clothing, hand signs or gestures proclaiming gang membership/affiliation is not allowed.
- All shorts and skirts must be No Shorter than five inches above the knee. (Modesty and decency will be considered in determining appropriate length) Even leggings, shorts, and skirts must adhere to the policy guidelines.
- No sunglasses may be worn indoors.
- Articles of clothing, which cause damage, maintenance problems, or are of safety concerns, are not allowed.
- Un-tucked shirts must cover the midriff when arms are raised above the head. No bare midriffs.
- Sleeveless shirts, blouses, and dresses are allowed as long as the strap and the undergarments are not exposed.
- Shirt necklines must be at the same level or higher than the armpit. Armholes must not expose undergarments or expose armpits.
- Sleeveless white tank tops (both males and females) and spandex should not be worn by any student outside of physical education class.
- All students are to wear shoes or appropriate foot wear at all times, this also includes Physical Education Class!
- Sandals or any other open toed foot wear is NOT ALLOWED in the weight room.
- Hats are only to be worn before school, at lunch, and after school.

THESE DRESS RESTRICTIONS ALSO APPLY TO ANY SCHOOL RELATED FUNCTIONS, IE: GAMES, DANCES, AFTER SCHOOL ACTIVITIES, ETC.

Students whose personal attire, because of fit, design, color, inadequate coverage, or grooming, that distracts from the attention of other students to learn or teachers to teach shall be required to change their clothing or will be sent home by the administration.

ELECTRONIC DEVICES

Students are only allowed to use electronic devices before school, during lunch and after school. These devices include, but are not limited to: cell phones, iPods, tablets, etc. During class time, these devices must be turned off and placed out of sight in purses, backpacks, book totes, etc. These devices will be confiscated by staff and/or administrators if a student violates this rule. Teachers will determine the discipline steps within their individual classrooms.

BULLYING

The following are procedures that prohibit the harassment, bullying and intimidation of pupils on school grounds, school property, school buses, school bus stops and at school sponsored events and activities.

- Students can report incidents of harassment, intimidation or bullying to school officials and remain anonymous.
- Parents or guardians of students can submit written reports concerning harassment, intimidation or bullying to school officials (form is in office).
- School district employees are to report suspected harassment, intimidation or bullying.
- A formal process for the documentation and investigation of reported incidents of harassment, intimidation or bullying will be by a log and/or discipline referral (including using investigation notes and/or recording.)
- Investigation of suspected incidents of harassment, intimidation or bullying will be completed by the SRO and administration investigation.
- Disciplinary procedures for students admitting to, or who are found guilty of, committing harassment, intimidation or bullying are in the student handbook.
- Consequences for submitting false reports of harassment, intimidation or bullying are in the handbook.

HAZING

“Hazing” means any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student and in which both of the following apply:

The act was committed in connection with an initiation into, an affiliation with, or the maintenance of membership in an organization that is affiliated with an educational institution.

The act contributes to a substantial risk of potential physical injury, mental harm, or degradation or causes physical injury, mental harm or personal degradation.

“Organization” means an athletic team, association, order, society, corps, cooperative, club or similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

Hazing is never acceptable by Mayer High School Students! Please report hazing to any staff member. Staff members should preserve the confidentiality of those involved, disclosing the incident only to an appropriate school administrator or the school resource officer.

GANG ACTIVITY OR ASSOCIATION

Students that initiate, advocate, or promote activities that threaten the safety or wellbeing of persons or property on school grounds, at school related activities, or disrupts the school environment are harmful to the education process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of dress or grooming that, by virtue of color, arrangement, trademark, symbol, or any other attribute indicates or implies membership or affiliation with such a group is PROHIBITED because of the disruption to educational activities that results from such activities or dress. Specifically, (ICP) Insane Clown Posse is recognized by law enforcement as a gang. Any affiliation through dress or otherwise is PROHIBITED at Mayer High School in addition to any school related activity.

RACIAL/CULTURAL/RELIGIOUS EPITHETS

Any verbal, visual, or behavioral expression used to show hostility against a person's race, culture, or religious beliefs are PROHIBITED at Mayer High School or any school related function. Mayer High School is committed to providing a positive and safe school environment in which all students are treated with respect and dignity. The use of derogatory racial/ethnic/cultural/religious epithets is strictly forbidden which includes any behavior aimed at the students (or the students family members) race or religion. This conduct could include the use of negative epithets, racial slurs, derogatory remarks, offensive stereotypes, racial jokes, inappropriate graffiti/written/visual material, taunts on manner of language, insulting gestures, and/or offensive gestures on racial/cultural/religious customs. Students found to have conducted this type of harassment will be subject to discipline based on the severity of the offense.

TOBACCO AND ELECTRONIC SMOKING DEVICE POSSESSION/USAGE

The State of Arizona prohibits the purchase and possession of tobacco products by minors. Students under the age of 18 in possession of tobacco products are subject to arrest and/or fines in addition to receiving school disciplinary action. Students found in possession, distributing, or using tobacco in any form including any facsimile of smoking material while on school premises, school busses, or at school sponsored function have violated the NO SMOKING POLICY and will be subject to disciplinary action. This policy also covers the use or possession of hookah pens, e-cigarettes, vape pens, etc. on campus!

PUBLIC DISPLAY OF AFFECTION

Excessive Public Display of Affection (PDA) is not necessary and is not allowed. Kissing, hugging, fondling, and making out are private actions that tend to make others feel uncomfortable and should be kept out of school and school sponsored activities. Please RESPECT OTHERS and refrain from excessive acts of PDA.

SEARCH AND SEIZURE

Mayer High School retains the authority to conduct routine patrols of student parking lots and inspections of the exteriors of student automobiles on school property. The interiors of the student's vehicle may be inspected whenever a school authority has reason to believe that illegal or unauthorized materials may be contained inside the vehicle and proper permission or authority has been obtained either from the student or a warrant.

The administration has the right to search and seize property upon the premises when administrative purpose exists (health, safety, or the welfare of students).

Items provided by the District for storage of personal property are provided as a convenience to the students but remain the property of the District and are subject to control and supervision by the District. If properly conducted search yields illegal contraband materials, such findings shall be turned over to proper legal authorities for ultimate disposition.

PHYSICAL RESTRAINING

Mayer High School administrators, staff members, and the school resource officer MAY use reasonable and appropriate force upon a minor to the extent necessary for the following purposes:

To restrain a student from an act of wrongdoing.

To quell a disturbance threatening physical injury to others.

To obtain possession of weapons or other dangerous objects on a student’s person or within the control of a student.

For the protection of persons or property.

For the preservation of order.

For the purpose of self-defense.

MAYER HIGH SCHOOL DISCIPLINARY CHART

The chart below is a compilation of the major rule violations most often committed by students. Repeat offenses result in more serious disciplinary responses. In most instances, continued violation of the same rule or regulation will result in a recommendation for expulsion.

Under normal circumstances the dictates of the chart displayed on the following pages will be followed. However, the administration may increase or decrease the consequences based on the seriousness of a particular infraction and the previous discipline history of the student who commits the offense. School staff has the right to assign consequences for offenses not listed below when it is appropriate.

It is the policy of the Mayer Unified School District that all pupils at school or under the jurisdiction of the school (at school or at a school activity, on the way to or from school, at bus stops or any school activity) are prohibited from being under the influence of, possessing, using, transferring, furnishing or selling any controlled substance, alcoholic beverages or intoxicants of any kind.

VIOLATION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE
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VIOLATIONS AGAINST PERSON

Abuse of School Personnel	Suspension 3-5 days, possible recommendation for expulsion		
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Unprovoked Assault/Battery	Suspension 5 days, recommendation for expulsion		
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Extortion	Suspension 5 days, recommendation for expulsion.		
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Fighting (mutual combat; verbal and/or physical aggression)	In school suspension or Suspension 1-3 days	Suspension 5 days	Suspension 5 days, recommendation for expulsion
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Fighting (agitating provoking, causing a fight, confronting)	Suspension 1-3 days	Suspension 3-5 days	Possible recommendation for expulsion
Hostile Behavior (abusing, insulting, intimidating, menacing, threatening, etc.)	Detention/ In school suspension or Possible suspension 1-3 days	In school suspension or Suspension 3-5 days and strike	Suspension 5 days, pending possible recommendation for expulsion and strike
Act of Bullying (including, but not limited to, an electronic act, directed towards a/or student/s or school personnel)	Detention/ In school suspension or Possible suspension 1-3 days	In school suspension or Suspension 3-5 days	Suspension 5 days, possible recommendation for expulsion
Obscene Act/Gesture	Detention/ In school suspension or Possible suspension 1-3 days	In school suspension or Suspension 3-5 days	Suspension 5 days, possible recommendation for expulsion
Profanity (not directed at persons and/or contained in obscene notes.)	Detention/In-school alternative placement Possible suspension 1-3 days	Detention/In-school alternative placement Possible suspension 3-5 days	Suspension 5 days In-school alternative placement
Profanity (directed toward another person/staff member.)	In school suspension or Suspension 1-3 days	In school suspension or Suspension 3-5 days	Suspension 5 days, recommendation for alternate placement
Harassment (hazing, i.e. pantsing)	Suspension 5 days	Suspension 5 days, possible recommendation for expulsion	
Sexual Harassment	Suspension 3-5 days/Written Documentation	Suspension 5 days, possible recommendation for expulsion	
Sexual Assault/Battery	Suspension 5 days, recommendation for expulsion		
Violation of Suspension - (Physically present on any school campus, in the immediate vicinity of school premises or at a school-sponsored activity while suspended from school)	Suspension 1-5 days	Possible recommendation for expulsion (Police contact)	

DISRUPTIVE BEHAVIORS

Cheating and Plagiarism	<p>Discipline administered by instructor, i.e.: "F" grade on work, detention, possible Discipline by admin: In school or suspension</p>	<p>In school suspension or Suspension 1-3 days/ "F" grade on work, Possible "F" grade for semester.</p>	<p>Suspension 3-5 days "F" grade on work, possible "F" grade for semester, possible recommendation for expulsion</p>
<p>Defiance: 1) Refusal and/or repeated failure to follow school rules, causing disruption of school activities. Refusal to take directions from staff.</p>	<p>After school Detention/ ISS; possible suspension 1-3 days</p>	<p>In school suspension or suspension 3-5 days</p>	<p>Suspension 5 days/ recommendation for expulsion</p>
<p>Defiance: 2) Extreme defiance of authority/verbally abusive to persons in authority.</p>	<p>1-3 day suspension</p>	<p>Suspension 3-5 days</p>	<p>Suspension 5 days/ recommendation for expulsion</p>
<p>Disruptive Behavior (interfering with the learning/teaching process)</p>	<p>After school Detention/ ISS Possible suspension 1-3 days</p>	<p>After school Detention/ ISS Possible suspension 3-5 days</p>	<p>Suspension 3-5 days (Repeat offenses: recommendation for expulsion)</p>
Dress Regulations	<p>Detention and student to call home for appropriate clothing</p>	<p>After school Detention/ In-school suspension Possible suspension 1-3 days</p>	
Failure to serve detention	<p>Additional detention assigned (Double)</p>	<p>ISS or OSS</p>	<p>ISS or OSS</p>
<p>Fire Alarm Tampering - Giving a false report</p>	<p>Suspension 3-5 days (Fire Department contact)</p>	<p>Suspension 5 days and recommendation for expulsion (Fire Department contact)</p>	
Forgery/Altered notes	<p>Detention/In-school suspension</p>	<p>In-school alternative placement/Home suspension 1-3 days</p>	<p>In-school alternative placement/Suspension 3-5 days</p>
<p>Leaving campus without permission/cutting</p>	<p>Detention</p>	<p>ISS or OSS</p>	<p>ISS or OSS</p>

Littering	Litter picked up/Detention	After school Detention/ Saturday school	Suspension 3-5 days
Parking Violation Includes not parking in student lot	Warning	After school detention	After school detention
Driving recklessly/dangerously	In-school alternative placement/Police contact	In-school alternative placement/Saturday school/1-3 day home suspension	In-school alternative placement/Saturday school/1-3 days home suspension
Tardies	3rd Tardy, 1 hour after school detention assigned by instructor	4 th Tardy, 1 hour after school detention assigned by administrator and parent contact by instructor	5 th and subsequent Tardy ISS/ Formal conference with administration, parent and teacher possible exclusion from extra-curricular activity

CONTROLLED SUBSTANCES

Alcohol/Drug/Intoxication Drug paraphernalia; Possession or use of illegal substances.	Suspension 5 days, referral to drug diversion/referral to police department	Suspension 5 days pending possible expulsion (Police contact)	
Drug/Alcohol sales/ Electronic cigarettes	Suspension 5 days pending expulsion (Police Contact)		
Possession of: Tobacco Products/Electronic cigarettes	Detention / In School Suspension/ Suspension 1-3 days	Suspension 1-3 days	Suspension 5 days
Use of tobacco products/ Electronic cigarettes on campus or during school sponsored activities:	Suspension 1-3 days	Suspension 2-4 days	Suspension 3-5 days

SCHOOL & PERSONAL PROPERTY

Intentional destruction or damage of school/private property (e.g. vandalism, graffiti)	Detention/ Suspension 1-3 days Restitution (Possible Police contact)	Flagrant incident: Suspension 3-5 days Restitution (Police contact)	Suspension 5 days, recommendation for expulsion Restitution (Police contact)
Theft: School property & personal property	Suspension 1-3 days Restitution (Police contact)	Suspension 3-5 days Restitution (Police contact)	Recommendation for expulsion Restitution (Police contact)
Theft: Money or property with a value in excess of \$400	Suspension 5 days Restitution (Police contact)	Suspension 5 days; Restitution Recommendation for expulsion (Police contact)	

ELECTRONIC DEVICES

Use of cell phones, and other electronic devices without instructor approval. Recording school activities without prior authorization through	Initial violation: Confiscation, returned to student at the end of the school day	Second Violation: Confiscation, returned to Parent at end of school the school day; after school detention	Three or more violations: a parent meeting will be held, and the student will need to sign a contract with the school requiring the item to be turned in to the office at the beginning of every school day; detention and student activity suspension
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DANGEROUS ITEMS

Disruptive and unsafe items (stink bombs, nuisance items)	Suspension 3 days	Suspension 3-5 days	Suspension 5 days Possible recommendation for expulsion
Explosives (firecrackers, smoke bombs, incendiary devices, fireworks, etc.)	Suspension 1-5 days Possible recommendation for alternate placement or expulsion for serious offenses		
Weapons a. Knives; b. Firearms c. Other dangerous objects	Suspension 5 days pending recommendation for EXPULSION (Police contact)		

EXPLANATION OF TERMS

CLASSROOM MANAGEMENT

We believe that the teacher is the essential element to successful classroom management, thus classroom management programs will be maintained by the classroom teacher.

DETENTION

The term detention is used on the discipline chart in reference to a formal detention program offered after school in lieu of suspension with administrative approval. Work Detail may also be offered.

DUE PROCESS (Education Code 48903 a,b,d)

Prior to suspension, a conference will be held in which the pupil shall be informed of the reason for the disciplinary action and the evidence against him/her and shall be given the opportunity to present his/her version and evidence in his/her defense. (Administrator/designee assigns suspensions)

SUSPENSION (OSS)

Suspension means the temporary removal of a pupil, for adjustment purposes, from ongoing instruction. Suspension also means that the student is not to attend or participate in school activities for the duration of the suspension.

IN-SCHOOL SUSPENSION (ISS)

In-School Alternative Placement may be used as an alternative to a home suspension in that it may be issued for a full day or per period.

PARENT CONFERENCE AFTER SUSPENSION

Every effort will be made to make parent contact on the day a student is suspended and a suspension notice will be mailed home. A parent conference **MUST** be held prior to a student returning to school from a suspension. Please contact the school office to make a conference appointment with the Principal or Designee.

EXPULSION

The maximum penalty for any disciplinary violation is Expulsion. A student who is expelled shall not attend any school or alternative instructional program within the Mayer Unified School District for the duration of the expulsion. A student who is expelled must notify any district in which he/she wishes to enroll. The Board of Education presides over the expulsion hearing and acts on the recommendation to expel or not to expel.

ASSAULT

Assault is specifically defined as an unlawful attempt, coupled with present ability, to commit a violent injury to someone.

BATTERY

Battery is defined as willful and unlawful use of force or violence upon another.

FIGHTING

Any physical confrontation between students regardless of who started it or the reasons that caused it. All students involved will receive a consequence.

Extra-Curricular

ATHLETICS

Mayer High School recognizes that extracurricular activities are an integral part of our educational system. Therefore the athletic department is committed to creating a sports program to assist students in reaching their potential as individuals and as team members. In order to participate, student-athletes must maintain a passing grade in ALL of their classes on a weekly basis. Students are not allowed to practice or play in games while suspended from school. Coaches are responsible for communicating to athletes and their parents the expectations of their program and the consequences that may impact the athlete should they violate athletic or school guidelines.

ORGANIZATIONS AND CLUBS

With the belief that there is much more to your education than attending classes, students are encouraged to participate in the clubs and organizations that are available. Students may also form additional clubs and organizations. The organizations must be open to all students on the Mayer High School campus. Any organization must have an advisor that is cleared and authorized by the building principal.

STUDENT FUNDRAISERS

Student fundraising projects must be approved by the principal in advance. All funds involved in school activity operations are classified as public monies by law. A carefully designed student activity accounting system is therefore mandatory to ensure that there is proper accounting of these funds. This accounting system is to be kept in the front office FIRST, before being sent over to the district business office.

TAX CREDIT AVAILABILITY

Persons, if married and filing jointly, may donate up to \$400, single or married filing single may donate up to \$200, to an extra-curricular school program and receive a tax credit for the entire donated amount. Please call the Mayer District Office at (928) 642-1000 for more information.

Notices

MCKINNEY-VENTO

Information for School Aged Youth and their families from the Mayer Unified School District
If you live in any of the following situations:

- In a shelter, motel, vehicle or campground
- On the street
- In an abandoned building, trailer, or other inadequate accommodations, or
- Doubled up with friends or relatives because you cannot find or afford housing

Then you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.
You have the right to:

- Go to school, no matter where you live or how long you have lived there. You must be given access to the same public education provided to other students.
- Continue in the school you attended before you became homeless or the school located in the attendance area where you are temporarily living if that is your choice and is feasible. The school district's local liaison for the homeless education must assist you, if needed, and offer you the right to appeal a decision regarding your choice of school if it goes against your wishes.
- Receive transportation to the school you attended before you became homeless or the school you last attended, if you request such transportation if it is feasible.
- Attend a school and participate in school programs with students who are not homeless. Students cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrollment.
- Receive the same special programs and services, if needed, as provided to all other students served in these programs.
- Receive transportation to school and to school programs.

When you move you should do the following:

- Contact the school district's local liaison for homeless education for help in enrolling in a new school or arranging to continue in your former school.
- Tell your teachers anything that you think they need to know to help you in school.
- Ask the local liaison for homeless education, for assistance with clothing and supplies, if needed.
-

Mayer Unified School District's Homeless Liaison

Kathy Pangle (928)-642-1110

PUBLIC NOTICE OF NON-DISCRIMINATION

The Mayer Unified School District #43 affirms that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in access or admission to, success or treatment in, any of its educational programs, activities, or employment opportunities.

Additionally, a lack of English Language Skills shall not be a barrier to admission or acceptance into any program including vocational education. Mayer Unified School District #43 Career and Technology Education department does not discriminate in enrollment or access to any of the programs available.

The preceding is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1967 as amended in 1978 & 1986, and the Americans With Disabilities Act of 1990.

NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY INSTITUTIONS

Annual Notification to Parents Regarding Confidentiality of Student Education Records

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school within 45 days of a request made to the school administrator. Schools are not required to provide copies of records unless it is impossible for parents or eligible students to review the records without copies. Schools may charge a fee for copies.
- Parents or eligible students have the right to request in writing that a school correct records that they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:
 - o School officials with legitimate educational interest
 - ☑ A school official is a person employed or contracted by the school to serve as an administrator, supervisor, teacher, or support staff member (including health staff, law enforcement personnel, attorney, auditor, or other similar roles); a person serving on the school board; or a parent or student serving on an official committee or assisting another school official in performing his or her tasks;
 - ☑ A legitimate educational interest means the review of records is necessary to fulfill a professional responsibility for the school;
 - o Other schools to which a student is seeking to enroll;
 - o Specified officials for audit or evaluation purposes;
 - o Appropriate parties in connection with financial aid to a student;
 - o Organizations conducting certain studies for or on behalf of the school;
 - o Accrediting organizations;
 - o To comply with a judicial order or lawfully issued subpoena;
 - o Appropriate officials in cases of health and safety emergencies; and
 - o State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, sports participation (including height and weight of athletes) and dates of attendance unless notified by the parents or eligible student that the school is not to disclose the information without consent.

The Individuals with Disabilities Education Act (IDEA) is a federal law that protects the rights of students with disabilities.

In addition to standard school records, for children with disabilities education records could include evaluation and testing materials, medical and health information, Individualized Education Programs and related notices and consents, progress reports, materials related to disciplinary actions, and mediation agreements. Such information is gathered from a number of sources, including the student's parents and staff of the school of attendance. Also, with parental permission, information may be gathered from additional pertinent sources, such as doctors and other health care providers. This information is collected to assure the child is identified, evaluated, and provided a Free Appropriate Public Education in accordance with state and federal special education laws.

Each agency participating under Part B of IDEA must assure that at all stages of gathering, storing, retaining and disclosing education records to third parties that it complies with the federal confidentiality laws. In addition, the destruction of any education records of a child with a disability must be in accordance with IDEA regulatory requirements.

For additional information or to file a complaint, you may call the federal government at (202) 260-3887 (voice) or 1-800-877-

8339 (TDD) OR the Arizona Department of Education (ADE/ESS) at (602) 542-4013. Or you may contact:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, D.C. 20202-5901

Arizona Department of Education

Exceptional Student Services

1535 W. Jefferson, BIN 24

Phoenix, AZ 85007

This notice is available in English and Spanish on the ADE website at www.ade.az.gov/ess/resources under forms. For assistance in obtaining this notice in other languages, contact the ADE/ESS at the above phone/address.

**NOTIFICATION TO PARENTS REGARDING CONFIDENTIALITY OF
STUDENT EDUCATION RECORDS**

The Governing Board has established written policies regarding the collection, storage, retrieval, use, and transfer of student educational information collected and maintained pertinent to the education of all students to ensure the confidentiality of the information and to guarantee parents' and students' rights to privacy. These policies and procedures are in compliance with:

The Family Education Rights and Privacy Act; Title 20, United States Code, Sections 1232g and 1232h; and the Federal Regulations (34 C.F.R., Part 99) issued pursuant to such act;
The Individuals with Disabilities in Education Act; 20 U.S.C. Chapter 33; and the Federal Regulations (34 C.F.R., Part 300); and Arizona Revised Statutes, Title 15, Section 141.

Student education records are collected and maintained to help in the instruction, guidance, and educational progress of the student, to provide information to parents and staff members, to provide a basis for the evaluation and improvement of school programs, and for legitimate educational and improvement of school programs, and for legitimate educational research. The students' records maintained by the District may include—but are not necessarily limited to—identifying data, report cards, and transcripts of academic work completed, standardized achievement test scores, attendance data, reports of psychological testing, health data, teacher or counselor observations, and verified reports of serious or recurrent behavior patterns.

These records are maintained in the District office under the supervision of the campus administrator and are available only to the teachers and staff members working with the student.

If your son/daughter should transfer to another school, these records will be sent to the new school upon its request. Otherwise, records are not released to most agencies or persons without prior written consent of the parent [34 C.F.R.99.7(a)(3)].

ASBESTOS

This required memo is to notify the above that under the Asbestos Hazard Emergency Response Act (AHERA) of 1986 (PL-519), our facilities have been re-inspected for Asbestos Containing Materials (ACM).

All ACM was re-inspected by an accredited inspector according to AHERA Regulation 763.85 in June 2015. This inspection is required every three years. In addition to this inspection a member of the staff has inspected all ACM every six months and noted any change in the condition of the ACM.

At this time all ACM in our facilities is in good condition. Maintenance/Custodial personnel have been trained to take care of all ACM.

All information regarding the inspections, re-inspections and the Management Plan is available in the school and district offices during normal business hours.

cc. Management Plan

Mayer Unified School District #43

Student & Parent Handbook

Acknowledgements and Verification

By signing this page, you are acknowledging and verifying that you have received and take the responsibility to review with your child the documents which can be found in this handbook, including without limitation, the district's policy on directory information (FERPA), school bus privileges, due process, dress code and electronic devices.

This form must be returned to the school office within 10 days.

Parent Name (printed): _____

Student Name (Printed): _____

Parent Signature: _____

Student Signature: _____